

# LPGA Level A2 Syllabus

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Fall Semester 2024

Instructors	Course Administrator	HQ Office Hours
Sheri Hayes	Gwen Checho, LPGA Headquarters	Monday – Friday
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**Dates:** August 5 – December 20, 2024

## Course Overview

This LPGA A2 Course is divided into five (5) distinct parts that are outlined below.

1. Online Resources and Practice Quizzes
2. Class Calls
3. LPGA Lesson Model Practice Video Assignments
4. LPGA A2 In-person Class and Practical Teaching Evaluation (PTE)
5. Written Exam

This course is designed to prepare you for discussions and practical application of the LPGA Integrated Performance System in the in-person class and prepare you to successfully complete the in-person Practical Teaching Evaluation (PTE). The online resources consist of the LPGA manual, video presentations supporting some of the LPGA manual content, examples of PTE lessons, class calls with LPGA instructors, fact sheets and schedules for the in-person class.

1. The online resources and practice quizzes are listed first in the online portal and should be completed before the Practice Video Assignments and In-person Class and PTE. The resource materials will assist you in learning and performing the LPGA Lesson Model, which is the grading rubric for the Video Assignment and PTE. A minimum score does not need to be achieved on the knowledge check quizzes.
2. Class Calls will allow students to ask questions about online course materials and will cover several topics. Students should plan to attend these calls live.
3. Lesson Videos must be completed by the due date in the course. Follow the instructions for recording the lessons and having sufficient sound quality. Further details about deadlines are outlined in this syllabus.
4. The In-person Class will be three (3) days of discussion and practical application exercises covering all materials in the LPGA Teacher Education Program. On the fourth (4<sup>th</sup>) day each member will take the PTE at their scheduled time.
5. The Written Exam is taken after the completion of the PTE and study materials will be provided for you. This is done through Google Classroom once you have returned from the PTE. It must be completed by the deadline listed below.

## **Reading Materials**

All reading materials are downloadable PDFs within the online course. LPGA provides readings in digital format only. Students may download and print readings for their personal use only. All materials are copyright of the LPGA.

### **Required technology access:**

Students will need a Google account to access the online Google Classroom course.

Internet: Participants will need internet access to login to the online Google Classroom course.

Web browsers for computers: Students should use Google Chrome when accessing the course for best system results.

Dual Microphone set: Specs and details about where to purchase are in the course (approx. cost \$100.00) and located at this link: [Filming Guidelines](#).

Video recording device: Students will need to have access to a video recording device (smart phone or camcorder) to record videos of themselves and/or golf swings. The device must also capture sound. Depending on the device students may need microphones or wireless earbuds that have a microphone.

All reading materials are downloadable PDFs within the online course.

### **Login:**

You will be sent your course access information to the email we have on file the week before class starts. If you have trouble logging in, please contact LPGA Headquarters during regular office hours. We can also provide a class code to Google Classroom.

### **Assignments**

This course has six (6) required online assignments – two (2) quizzes, one (1) full swing video submission with forms, one (1) full swing feedback conversation and written questions to answer, one (1) short game video submission with forms, one (1) short game feedback conversation and written questions to answer and one (1) 100 question (multiple choice and true/false) exam. All assignments must be submitted on time to receive credit for the course and be eligible to take the in-person class and PTE.

### **Submission guidelines**

All videos must adhere to the filming and submission guidelines to be accepted. All videos that do not meet the guidelines will be returned to students and a \$50 charge, per video, to resubmit will be assessed. Resubmitted videos must be uploaded to the assignment within seven (7) days. If a video is not resubmitted within 7 day the student will be removed from the class and must register for another semester. If removed from the class, the student is not responsible for the \$50 resubmission fee, per video, but will lose 50% of the course registration fee and will be responsible for the full registration fee of the next semester they register for. **See cancellation policy below for extenuating circumstances policy.**

## Course Schedule

Item	Assignment/ Evaluation	Date	Time
Class Calls	Orientation and Introduction to the Lesson Model	8/5/2024	8:00 – 9:30 PM EST
	Ball Flight	8/22/2024	
	Neuroscience and Sports Psychology	9/5/2024	
	Golf Skill Learning and Conditions of Effective Practice	9/19/2024	
	Lesson Videos - Check for Understanding Call	9/26/2024	

Item	Assignment/ Evaluation	Due Date (Midnight Eastern Time Zone)	Points		
Getting Started	Link to download course Syllabus	8/11/2024			
	How to Use Google Classroom Instructions				
Level I Review	Level I Manual	9/18/2024	50		
	LPGA Lesson Model Reading and Videos				
	Expertise in Teaching Videos				
	Golf Skill Learning Videos				
	Integrated Performance System (IPS) Ball Flight Laws				
	IPS - Pre-motion Components Videos				
Level II Review	Level II Manual	9/18/2024	50		
	Fitness Videos				
	IPS – In-motion Components				
	Level II Knowledge Check				
Lesson Video Assignments	Lesson Video Requirements				
	Uploading Videos to YouTube				
	Lesson Examples				
	<b>Assignment - Lesson Video #1 Submission – Full Swing</b>			10/2/2024	24
	<b>Assignment - Lesson Video #1 Feedback phone call</b>			10/17-10/24/2024	100
	<b>Assignment - Lesson Video #2 Submission – Short Game</b>			11/6/2024	24
In-person Class & PTE Test	<b>In-person Class Agenda:</b>	12/3-12/5/2024			
	<a href="#">A-2 In-Person Course Agenda</a>				

Daytona Beach FL	<b>Day 4 test schedule will be posted to the class.</b>	
Written Exam	<b>Final Written Exam Study Guide:</b> <a href="#">Study Guide</a>	12/18/2024
Survey	<b>Feedback Questionnaire</b>	12/18/2024

### **Video Feedback Phone calls**

Feedback phone calls must be completed within the assigned time frame outlined in the schedule. The evaluator that grades your videos will send you an email with available dates and times. Please respond to that email within 48 hours to schedule the call.

### **Late Assignments**

Lesson video assignments are due by Midnight (Eastern Time Zone) on the assigned due date. Late submission or videos submitted without the required forms will not be accepted. Any student who does not submit the lesson video requirements will receive an incomplete for the course and not permitted to take the in-person class and test until the videos are completed.

### **Academic Integrity**

Students are expected to complete their own work. Video submissions that appear to be scripted or edited to meet the time requirements will not be accepted and the student will receive an incomplete for the assignment.

### **In-person Class and Testing**

A fact sheet and course details are listed in the online course. Students should not make any non-refundable travel arrangements until after the registration deadline for the course and they have received confirmation from headquarters that the class is confirmed, and the schedule of testing has been sent.

Link to in-person class agenda: [In-Person Course Agenda](#)

### **Grades**

Any instructor feedback will be posted and/or sent out within the deadline dates listed in the schedule.

Video assignments will be graded by one (1) evaluator.

The evaluator will provide you with the grading forms with the points and feedback.

A passing score at the in-person PTE is a minimum average score between the two (2) lessons of 10 out of 12 in each category.

### **Civility/ Professionalism**

Students are expected to represent the LPGA in a manner becoming a Professional. All LPGA members are held to the Professional Code of Conduct. This class is a community of learners, which means we will depend upon each other for support and information. To learn, we must be open to the views of people different than ourselves. Please honor the uniqueness of your classmates and appreciate the opportunity we must learn from one another. Please respect each other's opinions and refrain from personal attacks or demeaning comments of any kind.

It is of the utmost importance to communicate with courtesy and professionalism. Professional courtesy includes respecting other's opinions, being courteous and respectful, and working together in the spirit of cooperation.

### **Disability Accommodations**

LPGA will make accommodations for any student under the Americans with Disabilities Act (ADA). If requesting an accommodation, please contact LPGA Headquarters at [professionals.edu@lpga.com](mailto:professionals.edu@lpga.com) with the request.

### **Cancellations**

All cancellations must be received in writing via email or facsimile by LPGA Headquarters prior to the semester program start date. Cancellations received 3 weeks or less from the online program start date will incur a \$50 cancellation fee. Cancellations received 3 weeks or less from the in-person program start date will incur a \$100 cancellation fee. No-shows will incur a 100% forfeiture of the total registration fee (\$200 for lesson videos; \$900 for in-person PTE and testing).

If a student starts the class and cancels during the semester, they will incur a \$150 cancellation fee and must notify LPGA Headquarters in writing via email. If the student completes the online portion of the course but either cancels for the in-person portion or requests to delay attendance to the next in-person class and PTE offering, a \$100 transfer fee will be assessed, and their registration moved. The delay of attendance to the in-person class and test must be within 1 calendar year of the canceled course. Retakes after the 1 calendar year must retake the online portion of the course and pay the full price of the program and complete all assignments.

If a student has extenuating circumstances (medical or bereavement) that do not allow them to complete the course or attend the in-person portion of the course, the student MUST notify LPGA Headquarters in writing stating the reason and any doctors' notes or accompanying documents. Those with approved extenuating circumstances will be moved to the next semester. A \$50 transfer fee applies.