

LPGA Level I Syllabus

Fall Semester 2024

Instructors	Course Administrator	HQ Office Hours
Joanne Foreman	Gwen Checho, LPGA Headquarters	Monday – Friday
Louise Ball	Phone 386-274-6225	8:30 PM – 5:00 PM (EDT)
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Dates: September 9 – December 20, 2024

Course Overview

LPGA Level I online course will introduce the history of the LPGA and the development of the student-centered approach to teaching golf. Students will:

- Analyze the components of an effective golf lesson through readings, lecture, group discussions and assignments.
- Demonstrate an effective student interview.
- Describe the importance of golf fitness and the role of an effective warm-up.
- Identify the ball flight laws and pre-motion components.
- Identify the golf club variables.
- Demonstrate basic communication, goal setting and ball flight knowledge at a virtual 2-day seminar through a variety of application activities.

Upon Completion of LPGA Level I, the student will:

Understand the different ways people communicate and process information, the physics of the ball flight laws, pre-motion components, and in-motion components of the golf swing. The student will be able to Identify the 12 components of the LPGA Lesson Model and demonstrate some of these requirements in a live lesson.

Required Text

All reading materials are downloadable PDFs within the online course. The entire manual is available in the student resource folder within the course. LPGA only provides digital access to readings. Students can download and/or print the manual if they choose. LPGA materials are copyright of the LPGA and may only be used for their personal use.

Required technology access:

INTERNET: Participants will need internet access to login to the KeiserUniversity.blackboard.com online course.

WEB BROWSERS FOR COMPUTERS: Students should use google chrome when accessing the course for best system results.

APP: Access grades, course content, and more from the Blackboard app on your mobile device. Available on iOS and Android.



VIDEO RECORDING DEVICE: Students will need to have access to a video recording device (smart phone or camcorder) to record videos of themselves and/or golf swings. The device must also capture sound. In the Level II video course students are **REQUIRED** to use **DUAL** microphones to connect to their recording device. It is recommended that students begin using microphones for any video recording in Level I to be prepared for Level II.

DUAL MICROPHONES: specs and details about where to purchase are in the course (approx. cost \$100)

VIDEO FILMING REQUIREMENTS: All videos created for the TEP courses should meet the filming requirements at this link - <https://lpga.box.com/shared/static/qj02b86rct4gva8vczs0r0aewyxfhjtz.pdf>

All reading materials are downloadable PDFs within the online course

Login:

You will be sent your Keiseruniversity.blackboard.com password the week before class starts. **SAVE THIS PASSWORD**. It is different than your LPGA Account password and **cannot** be reset if you lose it. If you misplace your password or have trouble logging in contact LPGA Headquarters during regular office hours.

Resources

The Student Resource folder provides a large library of tutorial videos on using blackboard and the discussion board has an open forum to ask questions to LPGA Headquarters and the instructors.

Course Schedule

The last date any assignment can be submitted for the course is **Sunday, December 1, 2024**. Please see late assignment guidelines below.

Units	Subject	Assignment/ Evaluation	Due Date	Points
Live Call	8:00 – 9:00pm Eastern Daylight Time (EDT)	LPGA Level 1 Orientation	9/9/2024	
		Diversity, Equity and Inclusion	9/16/2024	
	<i>All calls are approx. 1 hour, and they are required.</i>	Unit 1 Live Call	9/23/2024	
		Unit 2 Live Call	9/30/2024	

Units	Subject	Assignment/ Evaluation	Due Date	Points
		Unit 3 Live Call	10/7/2024	
		Unit 4 Live Call	10/14/2024	
		Unit 5 Live Call	10/28/2024	
		Unit 6 Live Call	11/4/2024	
		Unit 7 Live Call	11/11/2024	
		Unit 8 Live Call	11/25/2024	
Live Call	11:00 am – 5:00 pm	2-day Virtual Class	12/3-12/4/2024	
Getting Started		Quiz - Syllabus Practice (5 questions)		20
		Fill in a Fillable PDF	9/15/2024	10
		Assignment – “Introduce Yourself” Video		10
Unit 1	About the LPGA	1.3 Assignment (18 questions)		180
	Introduction to the IPS	1.4 Quiz (20 questions)	9/22/2024	190
		Live Call Assignment Unit 1	9/29/2024	
Unit 2	Communication	2.3 Discussion Board		100
		2.4 Quiz (25 questions)	9/29/2024	250
		Live Call Assignment Unit 2	10/6/2024	50
Unit 3	Golf Skill Learning	3.3 Assignment (5 questions)		50
		3.4 Quiz (25 questions)	10/6/2024	250
		Live Call Assignment Unit 3	10/13/2024	50
Unit 4	IPS – Ball Flight Laws, Impact Parameters and the D-Plane	4.3 Assignment (14 questions)		140
		4.4 Quiz (10 questions)	10/13/2024	100
		Live Call Assignment Unit 4	10/20/2024	50
Unit 5	IPS Pre-Motion Components	5.3 Discussion Board		100
		5.4 Assignment (13 questions)	10/27/2024	130
		5.5 Quiz (15 questions)		150
		Live Call Assignment Unit 5	11/3/2024	50
Unit 6	The Body/Motion Connection	6.3 Assignment (26 questions)		260
		6.4 Quiz (14 questions)	11/3/2024	140
		Live Call Assignment Unit 6	11/10/2024	50
Unit 7	Equipment Considerations	Equipment Survey		0
		7.3 Assignment (20 questions)	11/10/2024	200
		7.5 Quiz (13 questions)		130

Units	Subject	Assignment/ Evaluation	Due Date	Points
Unit 8	IPS In-motion Components	8.3 Assignment (23 questions)	11/24/2024	230
		8.4 Quiz (29 questions)		290
		8.5 Student Feedback Survey		0

Grading and Evaluation

Assignments are due at Midnight (EST) on Sundays. See Student Syllabus for the semester for dates. Grades will be posted to the grade book by the following Sunday (one week after the assignment is due). If a student submits an assignment early, grades will still not be posted in the grade book prior to one (1) week after the assignment due date.

Students must receive 80% or higher overall in the online course to pass. If a grade of 80% or higher is not achieved prior to the two-day virtual seminar, they are still allowed to attend the virtual seminar but will not pass the online course and must retake it as outlined below.

Students who do not pass the online course will be allowed to do a written exam. A student must have completed at least 50% of the assignments and achieved 60% or higher in the course. Students not achieving a minimum of 60% in the course will be required to retake the whole course.

Anyone who fails with a grade of 60% or less and/or has completed less than 50% of the assignments must retake the whole online course.

The cost for the make-up test will be US\$150.00 per attempt (applicants) or US\$200.00 per attempt (foreign language retakes/associates/non-members) and up to four attempts will be allowed. Students must achieve a minimum of 80% to pass the retake test. Students must register and pay for each attempt. If a student doesn't pass after four attempts, they must retake the whole online course.

The retake test must be completed and passed within one year of the date of the end of the course they did not pass. After one year, students will be required to retake the whole online course.

Students must attempt all assignments to pass the Level I online course. If an assignment is not completed, that student will receive a 0 for that assignment and it will count as a missed assignment. Assignments submitted more than 4-weeks after the deadline date will receive a 0 for those assignments and they will not count as attempted.

Students are not allowed to register for their next course until they have successfully completed the course they are currently enrolled in and received their official results.

Academic Integrity

Students are expected to complete their own work. Video submissions that appear to be scripted or edited to meet the time requirements will not be accepted and the student will receive an incomplete for the assignment.

Assignments and Quizzes

Students are allowed up to two (2) attempts on each unit quiz. This does not include assignments that are in multiple choice question format. Students are allowed one (1) attempt for assignments.

Live Calls

Attendance is mandatory for all live calls, including the Student Orientation and Unit calls. The following are acceptable extenuating circumstances to miss a live call: severe illness, family emergency, or other emergency events. In the event of an extenuating circumstance, students are expected to notify their instructor promptly, preferably before the scheduled call or as soon as possible afterward.

All students, including those with extenuating circumstances, must attend 50% of the Live Calls to complete the course. If 50% of the calls are not attended, LPGA Headquarters will determine the make-up requirement.

Students will not be given attendance credit for simply logging into the call. Attendance credit will only be given to students who actively participate, by being present on video and engaging in the breakout rooms.

Furthermore, students must ensure that their name is displayed correctly on the screen; failure to do so may result in the student being marked absent and not receiving credit for that call (click on the three dots on your screen and select the rename option).

The Live Call assignments must be completed by the due date whether you attend the Live Call or not.

REMEMBER: Much of our learning happens while working with peers, discussion, and participation in a community. These are learning experiences that are almost impossible to make up individually.

Live Calls Late Attendance Policy

Late arrival is defined as arriving more than five (5) minutes after the start of the live call.

Attendance will be recorded six (6) minutes into the start of each scheduled live call using system attendance reports. Anyone arriving six (6) minutes or more into the course will not receive credit for that call.

The following are acceptable extenuating circumstances to arrive late to a live call: severe illness, family emergency, or other emergency events. In the event of an extenuating circumstance, students are expected to notify their instructor promptly, preferably before the scheduled call or as soon as possible afterward.

Late Assignments

All Assignments are due by Midnight (11:59 pm EST) the day they are due. Grades will be available in the grade book by the end of the following week. Students will be allowed to submit late assignments and receive credit. But receive 5% reduction in the grade for each week late with max of 20% grade reduction. A zero will be given for assignments submitted later than 4 weeks. This will be calculated by 4 weeks from the Deadline date of (Sunday at Midnight, Eastern Time).

If there are extenuation circumstances that cause a student to not be able to complete an assignment within 4 weeks of the due date, the student should contact LPGA Headquarters and the Instructor immediately. Decisions will be made on a case-by-case basis on whether the assignment will be accepted.

Resubmission of Assignments

Students are allowed 2 attempts on each quiz and 1 attempt on assignments and Discussion Boards. Assignments are all set to allow 1 attempt. If a student submits an assignment by accident without all their answers or required

attachments, an instructor can allow a second attempt. The student should email the instructor to request a second attempt. The student must resubmit the entire assignment, not just the part missed.

If a student accidentally submits a Discussion Board, the student should first email the instructor to notify them of the error. Then student may add the missing part(s) of their response to the question(s) by clicking the “reply” button to their own thread they already created. An instructor does not need to reset the Discussion Board to allow another attempt. A student may not reply to a discussion board that has already been graded without notifying the instructor first and requesting permission.

Students may not request additional attempts on assignments that have already been graded because they received a low grade. If a student has a question about what the assignment or discussion board is asking, students should email the instructor before submitting the assignment to request clarification. Students can see how the assignment or Discussion Board will be graded by going to the MY GRADES folder and viewing the rubric prior to submitting the assignment/Discussion Board.

Instructors will respond to a students’ email with 48 hours.

Civility/ Professionalism

Students are expected to represent the LPGA in a manner becoming a Professional. All LPGA members are held to the Professional Code of Conduct. This class is a community of learners, which means we will depend upon each other for support and information. In order to learn, we must be open to the views of people different than ourselves. Please honor the uniqueness of your classmates and appreciate the opportunity we have to learn from one another. Please respect each other’s’ opinions and refrain from personal attacks or demeaning comments of any kind.

It is of the utmost importance to communicate with courtesy and professionalism. Professional courtesy includes respecting other’s’ opinions, being courteous and respectful, and working together in the spirit of cooperation.

Disability Accommodations

LPGA will make accommodations for any student under the Americans with Disabilities Act (ADA). If requesting an accommodation, please contact LPGA Headquarters at professionals.edu@lpga.com with the request.

Cancellations

All cancellations must be received in writing via email by LPGA Headquarters prior to the semester program start date. Cancellations received three (3) weeks or less from the program start date will incur a \$250.00 cancellation fee. No-shows will incur a 100% forfeiture of the total registration fee.

If a student starts the class and cancels during the semester, they will incur a \$250.00 cancellation fee and must notify LPGA Headquarters in writing via email. The student must retake the course but will be exempt from any assignments already completed if the next course is within two (2) calendar years of the canceled course. Retakes after the two (2) calendar years must pay the full price of the program and complete all assignments.

If a student has extenuating circumstances (medical or bereavement) that do not allow them to complete the online course or attend the virtual seminar, the student MUST notify LPGA Headquarters in writing stating the reason and any doctors’ notes or accompanying documents. Those with approved extenuating circumstances will be moved to the next semester. A \$100.00 transfer fee applies.